



RKDF INSTITUTE OF SCIENCE & TECHNOLOGY

(Approved by AICTE, New Delhi and Constituent Unit of SRK University, Bhopal)

N.H- 12, Hoshangabad Road, Bhopal - 462047 (M.P.)

Tel: (O) 0755-4700981, Email: info@srku.edu.in, Website: www.srku.edu.in

No. *RKDF/ST/25/03*

Date: *2/01/25*

OFFICE ORDER **INTERNAL COMPLAINT COMMITTEE**

The committee is established as per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016 to fulfill the objectives is as under:

Objectives and Responsibility

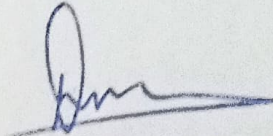
- Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.
- To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
- To address issues faced by women at work place and to organize awareness generation programmes and to take preventive steps towards protection of women staff / female students from sexual harassment in the college.
- Internal Complaints Committee is functioning in the college as per the norms laid down by the AICTE to organize workshops affecting women in general and especially in the following areas
- Sensitization and gender equality on campuses Issues of women arising from societal concerns.
- Any other theme based activities and events concerning significant issues of women.
- The committee will arrange programs on Women's Day and at other times, as is deemed necessary. Female employees on harassment and discrimination in the workplace by other employees.
- Female students on harassment and discrimination in the classroom and in relation to academic activities by faculty and staff and Student to student cases.
- Female residents on harassment, assault and other forms of misbehavior by employees.
- The committee will follow relevant Acts, Rules, OM of Government of India and Court Orders etc. as applicable from time to time.
- The Committee will institute Enquiry Committee as it deems fit to examine particular complaints.

- The Committee will make recommendations on actions to be taken on specific complaints.
- To implement the above rules and regulation a committee is reconstituted as under.

S.NO.	NAME	DESIGNATION	Contact No.
1	DR. NAMRATA JAIN	CHAIRMAN	9406567249
2	DR. RICHA GUPTA	MEMBER	8319525397
3	DR. BHARTI CHAURASIA	MEMBER	7974498943
4	DR. JYOTI YADAV	MEMBER	7024091709
5	DR. DURGA MAHALE	MEMBER	9926442583
6	MS. AYUSHI	STUDENT	9508848658
7	MS. MEENAKSHI VERMA	STUDENT	9131728924

Copy to:

- All Notice board
- All HOD
- Concerned members
- Website of the institute


DIRECTOR
 RKDF Institute of Science & Technology
 Bhopal